



**THIRTY SECOND ANNUAL GENERAL MEETING**

**OF THE**

**MAJOR PROJECTS ASSOCIATION**

**6.30 PM**

**MONDAY 25<sup>TH</sup> NOVEMBER 2019**

**Claridge's Hotel  
London**

**MINUTES OF THE THIRTY SECOND ANNUAL GENERAL MEETING  
OF THE MAJOR PROJECTS ASSOCIATION**

Held at 6.30pm on Monday 25<sup>th</sup> November 2019  
At Claridge's Hotel, London

**Those present were:**

**Chairman** Sir Tim Laurence

**Board of Directors** Prof Denise Bower (Major Projects Association)  
Mr Graham Dalton (Defence Infrastructure Organisation)  
Ms Claire Gordon (Copper Consultancy)  
Ms Claire Gott (WSP)  
Mr Nirmal Kotecha (UKPN)  
Prof Sadie Morgan (dRMM)  
Mr Mike Robertson (Bechtel)  
Mr David Smith (Capital Dynamics)  
Mr Simon Webb CBE (The Nichols Group)

<b>Member Organisation</b>	<b>Voting Representative</b>
Advance Consultancy Ltd	Mr Al Simmonite
Arup	Mr Fred Mukonoweshuro
BAE Systems	Mrs Sue Simmonite
Balfour Beatty plc	Mr Andrew Nash
BAM Nuttall Ltd	Mr Steve Fox
BP Exploration Operating Company Ltd	Mr Bilal Ahmad
Bentley Systems	Mr Simon Horsley
Cavendish Nuclear	Mr Steve Walsh
Costain Ltd	Mr Rob Phillips
Deloitte LLP	Ms Susan McDonald
Department for Transport	Mr Jon Griffiths
Environment Agency	Mr John Russon
Highways England	Mr Alan Couzens
HS2	Ms Amy Morley
Infrastructure and Projects Authority	Ms Fiona Spencer
Institution of Civil Engineers	Mr Nick Baveystock
J Murphy & Sons Ltd	Mr Bill Merry
Jacobs Group	Dr Syinyi Phoon
JCP Consultancy Ltd	Mr Simon Vaughan
KPMG LLP	Ms Lisa Kelvey
Laing O'Rourke	Mr Jonathan Adams
Manchester Business School	Professor Graham Winch
Ministry of Defence	Dr David Marsh
Moorhouse Consulting	Mr Tayo Oyetan
Mott MacDonald	Mr Douglas Wilson

National Grid	Mr Alun Robinson
PA Consulting	Mr Mike Wallace
RSM UK Consulting LLP	Mr Andy Murray
Scottish Power	Mr Charlie Jordan
Sir Robert McAlpine	Mr Tony Gates
SLC Rail	Mr Alistair Keen
The Nichols Group	Mr Alistair Godbold
Tideway	Dr Sian Thomas
Turner & Townsend	Ms Tania Flasck
UCL	Miss Natalya Sergeeva
University of Edinburgh	Professor Gordon Masterton OBE
Wood	Mr David Boath
WSP	Mr Andrew Fraser
WYG	Mr Andrew Wall

1. **Apologies for absence**

Apologies had been received from Board members Michèle Dix and Nicola Shaw.

2. **Minutes of the 28<sup>th</sup> Annual General Meeting**

The Chairman asked for the minutes of the AGM held on the 26<sup>th</sup> November 2018 to be approved. There were no comments or queries and they were proposed by Mike Wallace, seconded by Alistair Godbold and approved by the AGM.

3. **Matters arising**

Matters arising from the previous year's meeting were covered in the Chair's report.

4. **Chairman's Report**

**Events**

The Chairman reported that during the year the Association had delivered a total of 32 events with a wide variety of event types and topics. These included a full day seminar on social inclusion held in Manchester – we had a very large turnout at this seminar which inspired us to plan to visit Manchester again in 2020. Other events included a very successful charette on designing better cities. Our residential conference on Sustainability attracted a very enthusiastic set of delegates, it created lots of energy around this topic and has provided us with lots of follow up work. He thanked members for their support of our events programme and hoped that we are meeting the request for greater variety.

**Professional Development**

Our Major Projects Simulator has gone from strength to strength in the last year, attracting full capacity workshops of 30 delegates three times a year. The Chairman encouraged members to book early to avoid disappointment. As always, we continue to offer our Rising Stars and Challenge of Major Projects programmes for project delivery professionals. He informed the meeting that this year we have also extended our mentoring programme to support a wider cohort of professionals.

### **Studies and Reports:**

The Chairman reported that 2019 has been a busy year for studies and associated reports. Over the year we have produced the Ten tenets of urgent and unforeseen project delivery and have studied the personal characteristics of project professionals at different stages. We have also extended our Global Client Model research to look at the various drivers of client model selection. Looking to the future, he said that we will be building upon the success of our conference by adding Sustainability as a priority theme for studies in 2020. He asked members for their suggestions of future topics which would benefit from the focused interrogation, discussion and study that we are able to bring.

### **Digital developments**

In September we appointed Mark Ford-Longstaff to lead our digital developments. His first task is to create a new website - integrating the very best from the current Association website and the Knowledge Hub which has gone from strength to strength over the last year.

### **Team developments**

The Chairman was pleased to announce that Mark's arrival has improved the gender balance of the team considerably. The team has also welcomed Hannah Webb and Ashleigh Walsh to provide additional administrative support.

### **Membership**

The Chairman informed the AGM that membership currently stands at 92 members. Over the year we have gained 8 new members and lost 7. He welcomed those who have joined during the year and encouraged members to recommend new organisations which would contribute to the Association.

### **Looking ahead**

The Chairman suggested that the year ahead is to be expected to be a busy one for members with the need to demonstrate our ability to deliver project benefits on time and to budget combined with likely additional spending for infrastructure.

## **5. The Annual Accounts and the Report of the Auditors**

The Annual Accounts and the Report of the Auditors were noted by those present at the meeting. The Chairman asked the membership if they had any questions or comments regarding the accounts. There were none.

## **6. Election of Non-Executive Directors**

The Chairman handed over to Mr Simon Webb to preside over the re-election of the Chairman.

Mr Webb informed the AGM that Sir Tim Laurence had served two terms of three years as a Director and that, according to the Articles of Association, was now offering to stand for re-election. This was proposed by Claire Gordon, seconded by Mike Wallace and the re-election of Sir Tim Laurence was passed unanimously. Mr Webb handed the chair of the meeting back to Sir Tim.

The Chairman explained that two Directors were retiring by rotation and, in accordance with the Articles of Association, offered themselves for re-election. The AGM were asked to elect:

Mike Robertson, Bechtel  
David Smith, Capital Dynamics

This was proposed by Amy Morley and seconded by David Boath and passed unanimously.

The Chairman reported that according to Articles of Association a Non-Executive Director can serve up to three terms of three years, Simon Webb has served three terms as a Non-Executive Director and therefore come to the end of his tenure.

The Chairman informed the AGM that the Board would like to extend the tenure of Simon Webb by one year due to his large amount of knowledge and experience of major projects and his very significant contribution and commitment to the Association over the last nine years. He added that, following the annual conference, the Association had set out a series of commitments concerning the opportunities and challenge of embedding sustainability and the circular economy in major projects and that Simon will make a significant contribution to the implementation of these commitments. In addition, our mentoring scheme has gone from strength to strength and Simon will continue his sustained efforts to make this a success.

The one year extension of Simon Webb as a Non-Executive Director was proposed by Sadie Morgan and seconded by Doug Wilson and passed unanimously.

**7. To appoint the Auditors**

In accordance with the Articles of Association the Chairman sought the approval from the members to appoint James Cowper as Auditors, to hold office until the conclusion of the next annual general meeting at which accounts are laid before the members, and to authorise the Directors to determine their remuneration. This was proposed by John Russon, seconded by Tayo Oyetan and passed unanimously.

**8. Any Other Business**

There was no other business and the Chairman declared the meeting closed.